



INSERTS PLUS/Juvenile Protocol Manual/Juvenile Aliens: A Special Population

Juvenile Aliens: A Special Population

Updated Through November, 2003**Posted May, 2007**

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Immigration and Naturalization Service
Juvenile Protocol Manual

Juvenile Detention and Shelter Care Program

Prepared By:
Office of Field Operations
Detention and Removals
March 1999 Detention Operations Branch

Foreword

Dear Colleagues:

I am pleased to provide you with a copy of the Immigration and Naturalization Service (INS) Juvenile Protocol Manual entitled Juvenile Aliens: A Special Population. This manual contains policy and guidance for INS personnel on issues related to the apprehension, processing, detention, and release of juvenile aliens. It is modular in format, with each chapter uniquely paginated to allow for updates and additions.

Since January 1997, the INS Juvenile Detention and Shelter Care Program has grown significantly, and the program has achieved a number of milestones in its overall development and implementation. Several of the more significant achievements follow:

- Increased juvenile bed space (from approximately 150 beds funded by Headquarters and the field in 1997 to approximately 550).
- The development and dissemination of inspection standards for secure juvenile detention and shelter care facilities.
- Training provided to over 15,000 INS employees on the Flores v Reno Settlement Agreement.

INS Headquarters conducted three regional "train the trainers" events, which were attended by approximately 200 INS personnel from various programs. Participants learned training techniques and were instructed on INS policy regarding the arrest, processing, detention, and release of juvenile aliens. On completing the training, participants returned to their districts and sectors to instruct appropriate INS personnel on Flores Settlement provisions.

- Development and use of an automated case tracking system (Juvenile Alien Management System-JAMS) which captures information related to juvenile aliens in INS custody.
- Two training sessions provided for Regional and District Juvenile Coordinators.
- Three focus groups held to assist in the development of this manual.

None of these achievements would have been possible without your assistance and support. I would therefore like to extend a sincere thank you to those who assisted in the overall development of this program. A special thank you goes to those who contributed to the successful completion of this manual. Your assistance, insight, and guidance made this challenging endeavor highly successful.

John J. Pogash
National Juvenile Coordinator

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